PAYROLL RELIEF®

Accountants First℠ ... only at AccountantsWorld®

How have we made offering payroll services so easy for you?

The key factor behind the success of payroll service bureaus is their powerful processing centers that have automated most complex payroll processing tasks.

So, we created a powerful cloud-based payroll processing center exclusively for accountants. Now you can offer highly profitable, fully automated payroll services without any compliance headaches.

Winner of the CPAPA Tax & Accounting Technology Innovation Award

What does this breakthrough in payroll processing do to your practice?

It makes offering payroll services easier and as profitable as (if not more than) other services, by creating a continuous, perpetual revenue stream to balance the peaks and valleys of tax services.

It strengthens client relationships and increases client retention.

What makes Payroll Relief different?

Automates payroll processing. Enter payroll data and Payroll Relief does the rest – from support for all 50 states to fully automated compliance and tax payments, as well as extensive reporting and management tools.

Keeps you in full control. Payroll Relief is private-labeled as your firm's branded payroll service. And since we only sell to accountants like you, not to your clients, we never compete with you in any way.

Available anytime, anywhere. You and your clients can use Payroll Relief from your office, home, client location, or anywhere else with a high-speed Internet connection.

Getting started is a snap. There's nothing to install, and you pay no processing fees until you've processed your clients' payrolls.

Unparalleled service and support. Full training and free support ensure you set up your payroll service efficiently and quickly. We even offer complete marketing support to help you grow your service (see back for details).

*"**I didn't find a cost-effective solution until I found Payroll Relief.** Previously, we had to use two systems as neither had all the functionality we wanted. However, Payroll Relief is the closest thing to a complete solution that I found ... Payroll Relief automatically files all compliance forms electronically and this gives us peace of mind. Payroll Relief has streamlined our processes and made payroll profitable."*

~ Bobby Livesay, CPA, Lexington, KY

*"**We're earning 70% profit on each payroll with Payroll Relief,** and we've more than doubled our number of payroll clients. You can make money at this if you do it right."*

~ Accounting Today,
December 2012 Payroll Case Studies

"Overall, when you look at price of software to value, this is one of the best choices on the market."

~ The Progressive Accountant

Highest Rated!

3 Years Running
CPA Practice Advisor, 2012-2014

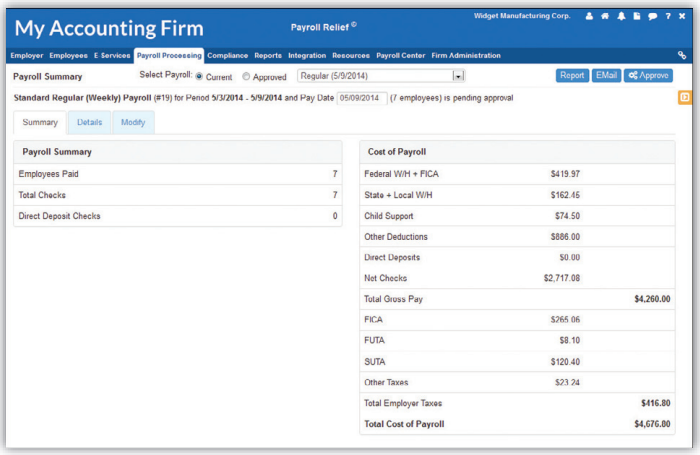
PAYROLL RELIEF Features

Streamlined payroll processing

Payroll Relief's highly intuitive interface is organized logically to follow the sequence of payroll processing. The system guides you through the entire payroll process, minimizing the learning curve and easing your workflow. And because it's fully Web-based, you can process payrolls 24/7 from anywhere via our secure server.

Multiple time-saving data entry methods:

- Convenient spreadsheet format for multiple employees, or one employee per screen for detail work including entry of fringe benefits and third-party sick pay.
- Exception-based payroll entry streamlines the payroll process by requiring entries only for items that differ from the employee's usual hours or amounts.
- Client data entry, either directly through the program or on an Excel template that can be exported to the client, edited at their location, and seamlessly imported back to Payroll Relief.
- Payroll entry, employee maintenance, and printing checks from remote locations using access rights granted by the employer.
- Import payroll data from time and attendance programs Swipeclock and Advantek.
- Seamless data entry and review via your mobile device. (Smartphone, tablet)
- Various levels of review and correction, including pre-approval and post-approval reports, overrides to system calculations, voiding checks issued in error, and more.
- Direct deposit (multiple accounts per employee) and electronic child support payments.
- Easy migration from other payroll systems, including import of employee and prior period payroll data in Excel format.
- Extensive diagnostics, including critical warnings for events that could prevent payroll processing, and employee-specific warnings that could prevent the employee from being paid.
- Global per-payroll options for suspending direct deposit and/or child support, setting calculation methods for bonuses or commissions, adding second checks for all employees, setting holiday hours on all checks, etc.

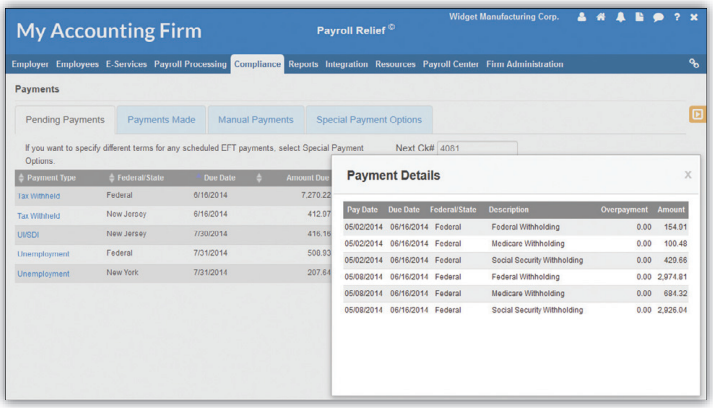


Snapshot of payroll to be approved.

Automated compliance

Payroll Relief handles virtually all compliance faster and more automatically than any other payroll system.

- Once a payroll is approved, tax liabilities are scheduled automatically for payment on the due date, and for users of our advanced electronic services all tax payments and forms are processed automatically — with the flexibility to specify different terms for any tax payment as needed.
- Electronic filing of federal and most state forms, with automatic e-filing option.
- Electronic filing of Forms W-2, W-3, 1099-MISC, and 1096.
- Submit a single application for all electronic services, including federal and state electronic payments, e-filing, direct deposit, and more.
- Supports signature-ready tax forms for federal and all 50 states, including filing instructions.
- Generate coupons and checks for any tax agency.
- Option to pre-fund electronic payments incrementally as each payroll is processed.
- Flexible special options to accommodate conditions affecting the system's scheduled due dates, including pay early, convert form to coupon, schedule additional payment, and disable a pending electronic payment.
- Batch printing and batch e-filing of multiple forms.



Pending tax payments with details of liabilities.

Management tools

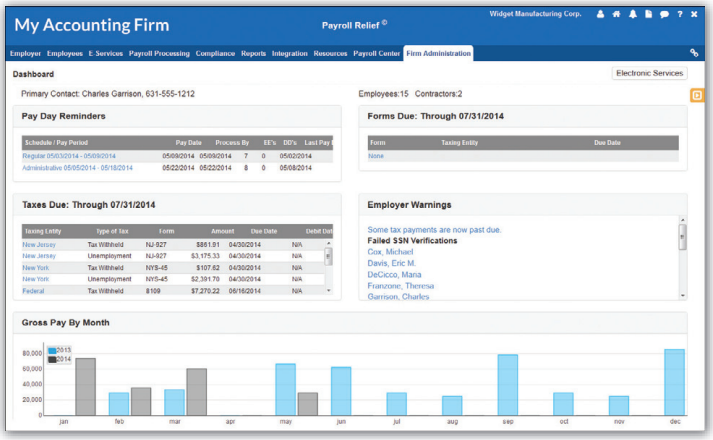
Payroll Relief also provides a comprehensive set of tools for managing your payroll practice. From one convenient location, processes for your entire practice can be reviewed and monitored, so that the system becomes in effect your own payroll service bureau.

- Review a log of any changes made to setup information for your clients.
- Monitor electronic filing for your practice.
- Monitor liabilities and payments for any specified period.
- Review federal tax liability for the look back period required in determining employer's tax deposit frequency.
- Review a log of all emails sent to your firm's payroll clients.
- Review the status of all e-services applications submitted by the employers using your payroll service.
- Review the day's activity, both for payrolls completed today and payrolls in progress.
- Review electronic processing charges to your payroll clients.
- Audit trail of changes to sensitive payroll data.
- Dashboard for monitoring key payroll information for each client, and E-Services Snapshot for monitoring electronic services by client.

Comprehensive functionality

Payroll Relief's extensive capabilities let you quickly and easily process payrolls of varying complexities, for companies with 1 to over 1,000 employees.

- Calculations for all 50 states and localities, DC, and Puerto Rico.
- Multiple pay schedules; multiple checks for an employee per pay period; multiple withholding states per employee; multiple unemployment states per employer.
- Override system calculations or enter wage adjustments.
- Contractor (1099-MISC) payrolls.
- Unlimited customizable pay types.
- Multiple allowances and reimbursements.
- Third-party sick pay, dependent care benefits, health insurance for 2% shareholders, and manual checks.
- Unlimited customizable deductions, including precise allocation of multiple garnishments and electronic payment of child support.
- Third-party payments for deductions and garnishments.
- Track goal amounts for deductions like loan repayments and charitable contributions.
- Direct entry deductions.
- Adjust pay dates or skip a payroll period.
- Set tax and deductions methods for second checks.
- Disable direct deposit and/or child support per payroll or employee.
- Set holiday hours for the entire payroll.
- Allocate payroll expenses by department, worker's comp classification, and/or job.
- Checks can be printed by each location using their own bank or at a central location.
- Employer match contributions for 401(k), 403(b), 457(b), Roth 401(k), and SIMPLE IRA, with multi-tiered employer match where applicable.
- Flexible options for computing compensation for the employer match.
- Fully customizable Retirement Transmittal Report for plan administrators.
- Include employer contributions in third-party checks.
- Full support for direct deposit, including multiple accounts for each employee and direct deposit for employee contributions to an HSA.
- Employee paid time off accruals and tracking.
- Let employees view their personal profile, maintain address information, and view/print pay statements and W-2's/1099's.
- Print paychecks from the accountant's or employer's office on pre-printed stock or blank checks using MICR printing. Supports pressure-sealed checks.
- Email paychecks or archive them to Cloud Cabinet.
- Supports digital signatures and company logos.
- Track workers' compensation categories for accurate computation of premiums.
- Automatic social security number verification via the SSA.
- Net-to-Gross Calculator.
- Track changes to any employer by category and period range.



The Dashboard provides a summary of each employer's payroll and compliance situation.

Comprehensive reporting

Payroll Relief supplies a comprehensive selection of reports on all aspects of the payroll process. Multiple output options are supported, and you can also define several Report Sets, which are your own collections of reports you can save for repeated use and run in batch as a single request.

- Numerous reports for analyzing all aspects of the payroll process:
  - Payroll Reports for analyzing particular payrolls.
  - Compliance Reports for analyzing quarterly federal and state obligations.
  - Management Reports for analyzing various aspects of the company.
  - Employee Reports for analyzing personal or payroll information on employees.
  - Various reports for contractors.
- Customizable Report Sets let you easily define collections of reports for repeated use and run them as a single request. This way, you can generate all the reports you need to analyze individual payrolls or payroll compliance periods, and help establish uniform record-keeping procedures within the company.
- Output to PDF, Excel, or Word.
- Email reports to the company's primary contact person, both during the payroll process and at any selected time.
- Archive reports to Cloud Cabinet, our state-of-the-art system for electronic document storage and retrieval. Use Auto-Archiving to archive payroll reports automatically after checks print, or compliance reports following each compliance month.

"Our payroll processing time has been reduced by 75% over our previous 'web-based system'. *Our firm migrated payroll processing from Creative Solutions® to Payroll Relief... this was the best decision we made for our payroll clients. Payroll Relief's automated payroll processing is really a RELIEF compared to our previous environment which required manual data processing. Our clients are empowered to process their own payroll from their desktop and their staff has access to their payroll data in a secure portal."*

~ Zahid Rupani, CPA, Princeton, NJ

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PAYROLL RELIEF®

Collaboration with your clients

The unique cloud-based, accountant-centric design of Payroll Relief lets you involve your clients in whichever aspects of the payroll process are best suited to their needs and abilities. By letting you grant access to only those features of the program you want your clients to perform, you streamline your own workload at the same time you minimize the risk of client errors that can easily arise in off-the-shelf, client-centric software.

- **Allow Client Access.** Enjoy the flexibility of working on your own, or letting your clients access the parts of the program you determine. Clients to whom you give access will receive a user ID and password for them to securely access the program.
- **Customizable Permissions.** A detailed set of permissions lets you design the system to best suit any client you're giving access. Allow access to setup, payroll, compliance, reports, and/or advanced features like 401(k) setup and allocating checks. Firm-specific functions like setting up e-services and monitoring payrolls are restricted to accountants.
- **Communicate via Email or Text.** Automatic e-mail reminders for payday, federal and state tax deposits. Select other e-mails you wish clients to receive for payroll and tax reminders, e-services notifications, and more. Send reminders and NSF notifications as text messages to the clients you wish.
- **Share Documents and Reports.** E-mail tax forms, payroll reports, and paychecks for employers themselves to print. Set a password for employers to open these files from a Zip file. For greater security, archive these documents to Cloud Cabinet, our document storage and sharing system.
- **Send Reminders to One Client or All.** Create quick time-stamped reminders you can send to a single client, all your clients, or even your staff.
- **Clients Grant Their Own Permissions.** Once you grant permissions to a client, they can create logins and grant a subset of those permissions to their own employees. This includes letting users from satellite locations maintain their own employees, submit payroll data for processing, and print checks from their own banks.
- **Clients Can Set Up Employee Portals.** Clients can generate an Employee Portal for any employee with an e-mail address. Portals let employees view, maintain, and access their own payroll information securely and conveniently: viewing their personal profile, maintaining address information, and viewing/printing pay statements and W-2's/1099's.
- **Import Employee and Payroll Data from Clients.** Even if you don't grant access to the Payroll Relief program itself, you can still collaborate with clients by importing data they enter using an Excel spreadsheet. This step alone can save tremendous time during the payroll process

Ready to learn more?

Visit our website at www.AccountantsWorld.com

Or call us 888-999-1366 to speak to a Practice Development Consultant

Additional services

Payroll Relief has partnered with reliable third-party vendors to offer you additional services to bolster your payroll practice.

- **"Pay-As-You-Go" Workers' Compensation.** Choose from 26 insurance companies, calculate employee premiums, and debit premiums from employer accounts. Offered by InsureLinx.
- **401(k) Administration.** The Online 401(k) is a web-based company that provides small and growing businesses with affordable, quality retirement plans.
- **Payroll debit cards.** Payroll debit cards provide safety for employees who don't have their own bank accounts. Offered by BrightWell Payments.
- **Time and Attendance.** Integrate with your client's current system or offer a complete web-based solution for your client's time and attendance needs. Offered by SwipeClock.

Marketing and training

- Videos to emphasize the advantages of offering your own payroll service over a service bureau, and to advise you on building and marketing your practice, and to introduce you to Payroll Relief's main features.
- Direct mail, brochures personalized with your firm information, and a multi-media demo to help you advertise and grow your payroll practice.
- Numerous self-paced, narrated training videos get your staff and clients quickly up to speed on all parts of the system.
- Live webinars with question-and-answer segments to help you learn and interact with a live presenter. Plus links to recorded webinars if you can't get to a live session.
- Comprehensive help available from every screen, FAQS, and overviews on all payroll processes.
- Info buttons for mini-help messages on fields that are less self-evident.

Unprecedented pricing

Process an unlimited number of payrolls for a full year, for just $1,495.

That's right – for just $1,495, you can process any number of payrolls – for 20, 50, 100 or even 1,000 clients – for one full year. No processing fees, no extra costs.

And after the first year, Payroll Relief remains the best value in the market, with fees as low as $0.50 per paycheck.

So if you're serious about your payroll practice, act now.

Rev. PRB09262014